



HC Parcel Management Pre-Payment Form

Instructions

It is essential that we protect the security of our customer's credit card data and personal information. This includes the processing, handling and storing of a customer's credit card, credit card data and/or receipt. The use of the Credit Card Authorization Form (CCAF) is restricted to Parcel Management locations only and the transaction must be completed (tendered in OTP/FPOS) immediately after the pickup or delivery has occurred and the credit card information must be disposed of in the Iron Mountain shredding bin.

Please email completed form to kyle.weinstein@fedex.com

Customer/ Account Information

On-site Contact Name/ Event Name:

Email:

Phone:

Package IDs or Tracking Numbers:

Notes:

----- DETACH AND SHRED IMMEDIATELY AFTER THE TRANSACTION IS TENDERED -----

Name of the Credit Card Account Holder:

Credit Card Type:

or

FedEx Office Account

Card/Account Number:

Expiration Date:

Account Holder Signature:

CVV: